



Parents Association of Lacamas Students (PALS)

Lacamas PALS Monthly Meeting Minutes – *February 12, 2020*

Meeting called to order at 6:04 by Therasa Cheng

MEMBERS PRESENT: Krista Insko, Jenn McCullough, Therasa Cheng, Michelle Poloni, Chris Schneider, Julie Mueller, Katie Redmond, Tracy Paskowski, Jackie Powell; Chelsea Gaston, Tracy Gaug

BOARD REPORTS

- **Secretary's Report: Sally Wright** – January meeting minutes submitted. Sally moves to approve minutes. Michelle seconds. All in favor, motion passes
- **Treasurer Report: Michelle Poloni** – Reconciled for January. No discrepancies. \$22,678.56 ending funds. Legacy funds: \$19,627.74. Michelle moves to approve, Chelsea Gaston seconds. All in favor, motion passes.
- **Volunteer Report: Tracy Gaug** – Looking for suggestions for January volunteer of the month.
- **Communications Report: Krista Insko** – Hoping to get newsletter out by March 4th. Request for submissions Feb 24th. Request for submissions for social media forums by Friday for anything next week.
- **Literacy Report: Therasa Cheng** – \$3,154.21 in scholastic funds. None expiring. Suggestion to use the scholastic dollars for the author visit or given to teachers. Funds from the Spring book fair will be banked.
- **Fundraising Report: Tracy Paskowski** – Cancelled the karate fundraiser due to challenges getting it going. Might look into it again next school year. Some positive feedback received on the School Store passive fundraising. Should the spot-a-thon be our one and only major fundraiser, or do we want to consider scaling back and adding another smaller fundraiser (an online auction, etc). Will discuss further at March meeting.

UNFINISHED BUSINESS

- **Feedback/Results from:**
 - **NED yo-yo sales – Chelsea Gaston & Jennifer McCullough** - \$2,800 in yo-yos sold. More stock could be used next time for some of the yo-yos. An order to be made soon for the submitted order forms after sales at school ended.
 - **Chipotle Dine Out Night – Michelle Poloni** - \$116.24 made – low turnout. Looking at Grains of Wrath for the next Dine Out in May.
- **Sweets with your Sweetie: Jennifer McCullough** - Thursday, February 13 at 7:30am. Donuts and coffee/hot cocoa. Will need someone to take over next year.
- **February Box Tops Competition: Therasa Cheng** - February 1 – 26;
- **Spring Dance: Sally Wright** - \$200 cash box requested. Sally and Michelle to be co-signors. TV Land theme. Megan's Snack Shack as vendor. Will charge suggested donation of \$1 admission to cover janitorial.

NEW BUSINESS/UPCOMING EVENTS

- **Legacy Funds Requests**
 - **Office Laminator** see attached quote. Therasa Cheng moves to use \$2,300.00 from Legacy funds based on attached quote for laminator and corner cutter. Krista Insko seconds All in favor, motion passes. \$17,327.74 remaining in Legacy.
 - **Decoding Curriculum** see attached quote. Phonics Boost for the Title Reading program. Therasa Cheng moves to use \$650.00 from Legacy funds based on attached quote for decoding curriculum and shipping costs. Jennifer McCullough seconds. All in favor, motion passes. \$16,677.74 remaining in Legacy.
 - **K-Spot** reimbursement to Jennifer Clary for A/V items purchased for K-Spot. Therasa Cheng moves to use \$128.57 from Legacy funds to reimburse. Michelle Poloni seconds. All in favor, motion passes. \$16,549.17 remaining in Legacy.
- **Author Assembly:** Aron Steinke. Portland Public School elementary school teacher and local author. A Lacamas alumni and graduate of CHS. Tuesday, June 9th event. Detailed proposal attached. PALS opting the \$700 option (day presentations and workshops) and will use the remaining \$300 to purchase the author's books for the library and classrooms.
- **New Accounting Software:** Michelle – looking to move away from QuickBooks due to cost. Proposing Zoho. \$108 for the year for the basic plan (as opposed to \$737 per year with QuickBooks). Chris Schneider suggested looking into a hosted version of QuickBooks as it is \$10 per month and a \$108 purchase of the software every four of five years. Will research further and follow up at next meeting.

Meeting adjourned at 7:32 pm

Next Meeting Wednesday, March 11th at 6:00pm (Lacamas Idea Lab).

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PALS Legacy Funds Requests

- Laminator & Supplies for Office Work Room
 - Requesting Amount – **\$2,061.43**
 - Requestor – Charlie Volkman
 - Items to Purchase – Laminator, film & service
 - Purpose – Replacing the current broken laminator that has been with Lacamas for many, many years. 😊

- Decoding Curriculum (Phonics Boost Set) – Title Reading
 - Requesting Amount – **\$561.56** (all materials plus tax)
 - Requestor – Seta Timbreza
 - Items to Purchase –
 - Teacher Lesson Plan Book Set = \$399.00
 - Student Workbook Set = \$45.00
 - Student Phonics Kit = \$75.00
 - Purpose – Providing additional phonics / decoding support for the reading specialists team to support our struggling readers. This is a supplemental curriculum

Author Assembly

Aron Steinke, author of the Mr. Wolf's Class (graphic novels). He is a cartoonist and elementary school teacher in the Portland area as well as a former Lacamas Leopard (1-5th grade) and a CHS '99 graduate. He has 3 current books in the Mr. Wolf's Class series and his 4th book is scheduled to be out in October. One of his books is a 2020 Washington State OTTER Award nominee.

For more information - <https://www.mrwolfsclass.com/>

Current Proposal – June 9th (same day as the showcase)

- Presentation 1: 8:30AM-9:00AM for grades K-2 and
- Presentation 2: 9:15AM-10:00AM for grades 3-5.
- 10:30-12:15 Author signs and delivers books.
- Workshop 1 in library: 1:00PM-1:30PM for 2-3rd
- Workshop 2 in library: 1:30PM-2:00PM for 4-5th
- Evening presentation?

Costs

- **\$700** for the day presentations/workshops.
- **\$500** for just the presentations (no workshops)
- An additional **\$300** if we want the evening presentation

Books – Available through Scholastic!!! We can work with Scholastic to sell books for the students and possibly use some Scholastic dollars for the books for staff. Scholastic costs - \$8.50 / Amazon costs- range from \$7.40 to \$8.50. He is also willing to bring books to sell for the evening event (if we go with that one).