**A picture containing food

Description automatically generatedParents Association of Lacamas Students (PALS)**

**Lacamas PALS Monthly Meeting Minutes – June 10*, 2020, Via Zoom***

Meeting called to order at 6:04 by Therasa Cheng.

**MEMBERS PRESENT: Therasa Cheng, April Bullman, Michelle Poloni, Sally Wright, Krista Insko, Tracy Paskowski, Jackie Powell, Chelsea Gaston, Emily Roberts, Stephanie Holderman, Tracy Gaug, Candace Smith**

**STAFF PRESENT:** Julie Mueller

**BOARD REPORTS**

* **Secretary Report: Sally Wright –** May minutes submitted. Sally motions to approve minutes, Michelle seconds, all in favor, motion approves.
* **Treasurer Report: Michelle Poloni –** May reconciliation completed and in balance. Beginning balance $18,770.37, ending balance $16,066.11. Sixteen Teacher Grants still outstanding. Michelle moves to approve reconciliation; Chelsea seconds, all in favor, motion passes.
  + Michelle shares some thank you cards left in the PALS box for the board.
  + Our accountant has been unresponsive for several weeks now. Need to find a new accountant familiar with non-profits if anyone on the board knows of one.
* **Volunteer Report: Tracy Gaug –** All remaining gift cards and thank you cards delivered to Charlie last week to mail out.
* **Communications Report: Krista Insko –** Nothing to update. Send an email to Krista if you have anything to post on the website or social medias.
* **Literacy Report: Therasa Cheng & Julie Mueller** 
  + **All-school Book Read:** Changed from James and the Giant Peach to The Mouse and the Motorcycle. Books have not shipped yet, though, so TBD on how to distribute. Michelle suggested distributing a flyer at the reverse parade about book pick-up. Therasa will order 175 flyers from print shop today.
  + **Online Book Fair** on now through September 4, 2020.
* **Fundraising Report: Tracy Paskowski –** No changes to report. Might send out a survey to get feedback from parents on how to proceed with fundraising. For now, plans to gather prizes through summer as usual.

**UNFINISHED BUSINESS**

* **Fifth grade celebration: Stephanie Holderman** – Thursday, June 11. Balloon arch, goodie bags and certificates and/or book all set.
* **Staff appreciation: Jackie** **Powell** - 26 staff members redeemed at the deli; 21+/- redeemed at Squeeze & Grind (less than half of the staff).
* **Reverse Parade: Therasa Cheng & Emily Roberts** – 11:00 – 12:30: Hungry’s Bakery can do “custom” cookies for $1 each. Looking at paws or mice to go with The Mouse and the Motorcycle all-school read. Trying to get popcorn from Liberty Theatre if they are still doing that right now. Discussion around how many cookies to purchase. Aiming for 500 individually wrapped.
* **Yearbook: Therasa Cheng** – Yearbooks won’t ship until later this month (June 28th). Will coordinate in August to have them picked up by the students (maybe by grade level) and do a signing if possible.
* **Open positions: Therasa Cheng**
  + Tracy Gaug to move from Volunteer Chair to Communications Chair and Yearbook Chair.
  + President, Secretary, Volunteer Chair, Assistant Treasurer, Assistant Fundraising Chair and Box Tops lead still available.
  + Therasa motions to name Tracy Gaug as communications chair. Michelle seconds, all in favor, motion passes.

Meeting adjourned at 6:36pm by Therasa Cheng

**Next meeting: Wed Sept 12 at 6:00pm location TBD**